

## DR.Y.S.R.HORTICULTURAL UNIVERSITY

### GUIDELINES FOR RECEIVING ORIGINAL DEGREE CERTIFICATE

The 2<sup>nd</sup> Convocation of Dr.YSR Horticultural University was held on 30-09-2016. All the UG/PG candidates who have qualified themselves for the award of Degrees during the period from 01-01-2015 to 10-08-2016 are eligible to receive original degree certificates. Eligible candidates may apply to receive the original degree certificates by duly filling the application form by enclosing Demand Draft for Rs.1000/- (Rupees one thousand only) and copy of the Provisional Degree Certificate. Candidates, who already applied for award of degrees "In Person" and could not attend convocation on 30-09-2016, may apply again to receive the original degree certificate by duly filling the application form by enclosing Demand Draft for Rs.100/- (Rupees one hundred only) and copy of the Provisional Degree Certificate.

The Demand Draft should be drawn in favour of Comptroller, Dr.YSRHU, Venkataramannagudem(preferably in Andhra Bank) .

Applications neither submitted in the prescribed forms nor sent together with the required DD of the prescribed fee and also not found correct in all respects, will be summarily rejected. **Candidates are advised to submit their duly filled application form alongwith prescribed fee(DD) should be sent to Registrar, Dr.YSR Horticultural University, Venkataramannagudem – 534101, West Godavari District through REGISTERED POST WITH ACKNOWLEDGEMENT DUE** so as to ensure that their applications have safely reached this office.

B. Srinivasulu  
REGISTRAR 1.10.16

**DR.Y.S.R.HORTICULTURAL UNIVERSITY**  
**ADMN.OFFICE; VENKATARAMANNAGUDEM – 534101, WEST GODAVARI**  
**DISTRICT.**

**APPLICATION FORM FOR RECEIVING UG/PG DEGREE CERTIFICATE**

1. Name of the candidate :  
(BLOCK LETTERS)  
I.D.No.
2. Name of the a)Father :  
(BLOCK LETTERS) b)Mother :
3. Name of the college and location :
4. Mention the c)Faculty :  
d) Degree completed :  
e) Month and year :  
of completion
5. Permanent address to which his/her :  
Original Degree Certificate to be sent  
(In bold letters with Pincode)
6. Phone No. for correspondence :
7. e-mail id, if any :
8. DD.No. & Date :  
(Bank details)
9. Previous D.D.No. & Date :  
(if already applied In Person)

Space for Latest  
pass port size  
Photograph

Attested by the Associate  
Dean of the College/  
Gazetted Officer

SIGNATURE OF THE CANDIDATE